



# Penfield & Smith

Engineering • Surveying • Planning • Construction Management

111 East Victoria Street • Santa Barbara, CA 93101  
tel 805-963-9532 • fax 805-966-9801

Invoice Number: 125087

November 05, 2014

## Invoice

Mountains Recreation & Conservation Auth  
5810 Ramirez Canyon Road  
Malibu, CA 90265  
Judi Tamasi

Project: 21192.01 C - RFQ for Malibu Coastal Access Survey Proposal/Perform Entitlement Work/Preliminary  
Client ID: MRCA Engineering for Public Beach Access at 8 Locations  
Manager: Bret Foster  
Contract #: MRCA 141/14  
Professional Services for the Period: 9/29/2014 to 10/24/2014

Account Code: 10-720-5111-005

### Professional Services

	Bill Hours	Bill Rate	Charge
Principal Engineer	21.00	\$190.00	\$3,990.00 ✓
Technical Support	0.50	\$75.00	\$37.50 ✓
	<u>21.50</u>		<u>\$4,027.50</u>

### Project Totals:

Current Invoice Amount	<u>\$4,027.50</u> ✓
Past Due Amount	\$3,568.75
Total Amount Due	<u><u>\$7,596.25</u></u>

Reporting Period:  
9/29/2014 to 11/10/2014

Report Using: Effective Date

Selection: Invoice  
(Invoice Number One of: '125087?')

# Penfield & Smith

## Billed Time and Expenses (by Invoice)

[MRCA] Mountains Recreation & Conservation Auth

Invoice#	AR Trans	Inv. Date	Eff. Date	Invoice Amt	Project/BillGrp	Titles
125087	130035	11/5/2014	10/24/2014	4,027.50	[21192.01]	C - RFQ for Malibu Coastal Access Survey Proposal/Perform Entitlement Work/Preliminary Engineering for Public Beach Access

[001]

**Professional Services**

Time Sheet #	Employee	Date	Bill Hours	Effective Charge	Regular Charge	Variance
150171	[1016] Bret Foster	9/29/2014	1.00	190.00	190.00	0.00
150171	[1016] Bret Foster	9/30/2014	1.00	190.00	190.00	0.00
150171	[1016] Bret Foster	10/1/2014	3.00	570.00	570.00	0.00
150171	[1016] Bret Foster	10/2/2014	2.00	380.00	380.00	0.00
150171	[1016] Bret Foster	10/3/2014	3.00	570.00	570.00	0.00
150190	[1016] Bret Foster	10/6/2014	2.00	380.00	380.00	0.00
150190	[1016] Bret Foster	10/9/2014	1.00	190.00	190.00	0.00
150190	[1016] Bret Foster	10/10/2014	0.50	95.00	95.00	0.00
150353	[1016] Bret Foster	10/13/2014	2.50	475.00	475.00	0.00
150353	[1016] Bret Foster	10/14/2014	1.00	190.00	190.00	0.00
150353	[1016] Bret Foster	10/15/2014	1.50	285.00	285.00	0.00
150445	[1016] Bret Foster	10/22/2014	2.50	475.00	475.00	0.00
150304	[1254] Zelda Marshall	10/21/2014	0.50	37.50	37.50	0.00
Professional Services Total:			21.50	4,027.50	4,027.50	0.00
Total for Invoice 125087:				4,027.50	4,027.50	0.00
Total for Client MRCA:				4,027.50	4,027.50	0.00
<b>Report Totals:</b>				<b>4,027.50</b>	<b>4,027.50</b>	<b>0.00</b>



INVOICE

**Invoice Number** 870005  
**Invoice Date** January 22, 2015  
**Purchase Order** 2064021192  
**Customer Number** 129951  
**Project Number** 2064021192

**Bill To**  
 Mountains Recreation & Conservation Auth  
 Accounts Payable  
 Los Angeles River Center  
 570 West Avenue 26, Ste 100  
 Los Angeles CA 90065  
 United States

**Please Remit To**  
 Stantec Consulting Services Inc. (SCSI)  
 13980 Collections Center Drive  
 Chicago IL 60693  
 United States

**Project** 21192.01 - C - RFQ for Malibu Coastal Access Survey Proposal/Perform En  
 Project Manager Foster, Bret For Period Ending **January 2, 2015**  
 Current Invoice Total (USD) 4,293.75

MRCA 141/14  
**Top Task** 201 Professional Services

Professional Services

Billing Level	Current Hours	Rate	Current Amount
Principal Engineer	22.50	190.00	4,275.00 ✓
Technical Support	0.25	75.00	18.75 ✓
<b>Subtotal Professional Services</b>			<u>4,293.75</u>

Top Task Subtotal Professional Services 4,293.75

**Total Fees & Disbursements** 4,293.75

**INVOICE TOTAL (USD)** 4,293.75 ✓

**Due on Receipt**

Item Date	Project	Task	Employee	Hours	Bill Rate	Amount	Comment
10/28/2014	2064021192	201.1	Foster, Brett Evan (Bret)	3	\$ 190.00	\$ 570.00	MRCA - write up detail on past invoices & coordinate with client
10/29/2014	2064021192	201.1	Foster, Brett Evan (Bret)	3	\$ 190.00	\$ 570.00	MRCA - prepare billing letter and coordinate sub-consultants
11/4/2014	2064021192	201.1	Hicks, Vivian Marie (Viv)	0.25	\$ 75.00	\$ 18.75	Helped Bret with letter / pdf for e-mailing
11/11/2014	2064021192	201.1	Foster, Brett Evan (Bret)	1	\$ 190.00	\$ 190.00	MRCA - update FTP site with latest files
11/12/2014	2064021192	201.1	Foster, Brett Evan (Bret)	3	\$ 190.00	\$ 570.00	MRCA - coord contract with coastal Engineer. Update FTP with info
11/14/2014	2064021192	201.1	Foster, Brett Evan (Bret)	1	\$ 190.00	\$ 190.00	
12/2/2014	2064021192	201.1	Foster, Brett Evan (Bret)	2	\$ 190.00	\$ 380.00	MRCA - coordinate site visits with consultants
12/3/2014	2064021192	201.1	Foster, Brett Evan (Bret)	2	\$ 190.00	\$ 380.00	MRCA - review first draft geotech report of site 5
12/8/2014	2064021192	201.1	Foster, Brett Evan (Bret)	3.5	\$ 190.00	\$ 665.00	
12/11/2014	2064021192	201.1	Foster, Brett Evan (Bret)	3	\$ 190.00	\$ 570.00	
12/12/2014	2064021192	201.1	Foster, Brett Evan (Bret)	0.5	\$ 190.00	\$ 95.00	
12/15/2014	2064021192	201.1	Foster, Brett Evan (Bret)	0.5	\$ 190.00	\$ 95.00	emails and contract amendment coordination
				22.75		\$ 4,293.75	



**Stantec Consulting Services Inc.**  
111 East Victoria Street  
Santa Barbara CA 93101-2018  
Tel: (805) 963-9532  
Fax: (805) 966-9801

RECEIVED  
MOUNTAINS RECREATION  
JAN 27 2015  
& CONSERVATION  
AUTHORITY-MALIBU  
W.O. 21192.01

January 22, 2015

Ms. Jessica Nguyen  
Mountains Recreation and Conservation Authority  
5810 Ramirez Canyon Road  
Malibu, California 90265

[mail to: jessica.nguyen@mrca.ca.gov](mailto:jessica.nguyen@mrca.ca.gov)

SUBJECT: Malibu Coastal Access – Monthly Billing Letter

Dear Ms. Nguyen,

Pursuant to your request, we are providing a brief summary description of work performed during this past billing period. The billing period is from October 25<sup>th</sup> through January 2, 2015. This extended billing period was due to the conversion of the Penfield & Smith accounting system to the Stantec accounting system.

During this two month period we perform the following tasks and services: prepared detail information for all past invoices, coordinated with sub consultants, reviewed drawings prepared by Bionic and updated the files on our FTP site for use by the Geotechnical and Coastal Engineering sub consultants, coordinated with the team regarding site visits, reviewed the first draft Geotechnical report and provided comments, coordinated the contract amendment adding sub consultants.

For additional information, please see the invoice and summary billing detail sheet(s). Please feel free to contact me if you have any questions or require additional information on our activities or the invoicing for this project.

Sincerely,

PENFIELD & SMITH NOW STANTEC

Bret Foster, P.E.  
RCE 48267  
Principal Engineer

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