



Memorandum

February 15, 2023

TO: Members of the State Coastal Conservancy

FROM: Amy Hutzler, Executive Officer

RE: Potential Changes to 2024 Conservancy Board Meeting Locations and Schedule

The Conservancy adopted this 2024 meeting schedule on September 14, 2023:

February 15	Southern California
April 18	Bay Area
June 6	Sacramento
September 5	North Coast
November 21	Central Coast

Under Bagley-Keene Open Meeting Act legislation that took effect January 1, 2024, a quorum of Board members needs to be at the primary meeting location (four members for the Conservancy Board). Remaining Board members can join remotely, from locations that do not need to be open to the public.

At its November 30, 2023 meeting, Conservancy Board members requested a discussion of options for 2024 meeting locations. If the Conservancy decides to change the meeting locations, it should adopt an updated meeting schedule at the February 15, 2024 meeting.

Below are three options for the remaining 2024 meetings. **Staff recommends the Conservancy adopt #3: Hybrid Option.**

1. **Status Quo Option:** Continue holding the Board meetings in the locations listed above, with tours of project sites the days before all the meetings except the June 6 Sacramento meeting.

February 15	Southern California (tour on February 14)
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April 18	Bay Area (tour on April 17)
June 6	Sacramento
September 5	North Coast (tour on September 4)
November 21	Central Coast (tour on November 20)

2. **Oakland Option:** Hold the April, September, and November Board meetings in Oakland and the June Board meeting in Sacramento. Separately organize a public Board tour of projects during 2024, which provides for two annual project tours (including the February South Coast tour). The second Board tour date and location would be determined by staff.

February 15	Southern California (tour on February 14)
April 18	Oakland
June 6	Sacramento
September 5	Oakland
November 21	Oakland
Project Tour	Date and Location TBD

3. **Hybrid Option:** Hold the April and November Board meetings in Oakland, hold the September Board meeting on the North Coast, and hold the June Board meeting in Sacramento. Organize a public Board tour of North Coast projects the day before the September Board meeting, which provides for two annual project tours (including the February South Coast tour).

February 15	Southern California (tour on February 14)
April 18	Oakland
June 6	Sacramento
September 5	North Coast (tour on September 4)
November 21	Oakland

#3: Hybrid Option provides reduced travel costs associated with the two Oakland meetings, while still holding two Board meetings in coastal regions (the February and September meetings), and still holding two public Board tours during the year. Conservancy grantees and project partners appreciate having the Board visit their projects and meet in their regions and the tours and meetings provide an opportunity for the Board, staff, and public to learn about projects and meet grantees, stakeholders, and local elected officials.

If #3 is adopted, in the future the Conservancy could continue to have two meetings per year in coastal regions (with project tours the day before), two meetings in Oakland, and one meeting in Sacramento. The Conservancy could alternate the coastal regions annually.

With any option, the Conservancy would continue to allow for the public to participate in Board meetings remotely via video teleconference.