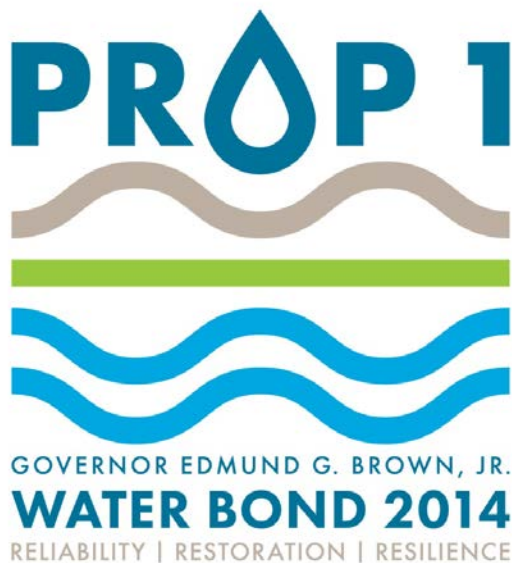


# STATE COASTAL CONSERVANCY

## PROPOSITION 1 PROPOSAL SOLICITATION



Grants Funded by the Water Quality, Supply,  
and Infrastructure Improvement Act of 2014

*Proposals for projects in the Central Coast*

**Applications due March 30, 2018**

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## I. Introduction

### A. State Coastal Conservancy's Proposition 1 Grants

The State Coastal Conservancy (“Conservancy”) is a state agency, established in 1976, to work proactively with local communities to implement multi-benefit projects that protect and enhance coastal resources. For this solicitation, the Conservancy is seeking applications for projects in the counties of San Mateo, Santa Cruz, Monterey, San Luis Obispo and Santa Barbara that meet at least one of the following Prop 1 programmatic priorities: urban greening projects; projects that address agricultural water supply and reduce associated environmental impacts; or conservation of land to protect water resources. This solicitation will prioritize projects that benefit disadvantaged communities.

The Water Quality, Supply, and Infrastructure Improvement Act of 2014 (“Proposition 1”) was approved by voters in November 2014. Proposition 1 is codified as Division 26.7 of the Water Code. The purposes of Proposition 1 include generating funding to address water quality, water supply and watershed protection and restoration. Chapter 6 of Proposition 1 allocates \$100.5 million to the Conservancy for competitive grants for multi-benefit ecosystem and watershed protection and restoration projects, Water Code Section 79731(j).

### B. Solicitation Schedule

The Conservancy anticipates holding three Proposition 1 solicitations each year. The schedule for the Proposition 1 solicitations is posted on our [website](#). The schedule for this grant round is as follows:

Webinar	Jan. 25, 2018 10 am
Proposals due	March 30, 2018
Evaluation	April-June 2018
Board Meeting	Fall 2018 or later

If you want to attend the informational webinar email an rsvp to [grants@scc.ca.gov](mailto:grants@scc.ca.gov).

All Proposition 1 grants will be awarded at a Coastal Conservancy board meeting. The specific meeting when a grant will be considered will depend on project readiness and staff capacity.

### C. Grant Application

Applicants must submit a grant application cover page, a grant application narrative, a Conservation [Corps Consultation Review Document](#). Nonprofit organizations must submit a completed [Nonprofit Organization Pre-Award Questionnaire](#) to the Conservancy every two years with their application ). All of these materials are posted on the Conservancy’s webpage: <http://scc.ca.gov/grants/proposition-1-grants/>.

## **II. Solicitation Priorities**

For this solicitation, the Conservancy is seeking applications for projects in the counties of San Mateo, Santa Cruz, Monterey, San Luis Obispo and Santa Barbara that meet at least one of the following Prop 1 programmatic priorities.

### **A. Projects that promote resiliency of agricultural water supply and/or reduce impacts associated with agricultural water use**

Sustainable agricultural water supply is critical to the important coastal agriculture in the central coast region. Projects that promote resiliency of agricultural water supply while also reducing associated impacts could include, but are not limited to, increased irrigation efficiency, ground water recharge or off-stream storage.

### **B. Land Conservation to Protect Water Resources**

Conservation of watershed lands is an important strategy for sustainable water supply and protection of water quality. Acquisition of fee title or conservation easements over watershed lands that directly benefit critical water resources will be eligible in this grant round.

### **C. Multi-Benefit Urban Greening Projects**

Multi-benefit urban greening projects provide at least two of the following benefits: increase groundwater recharge, enhance the natural flow of waterways, improve water quality, improve urban watershed health, create or enhance public green space, or expand urban forests. In many urban areas, there are opportunities to create greener, more environmentally sustainable and livable communities by improving natural areas and expanding green spaces. If designed correctly, these projects can infiltrate stormwater, recharge groundwater, improve water quality, and enhance ecological function of creeks, streams and wetlands. Projects may also provide additional benefits such as reducing urban heat island effects, improving air quality, increasing walkability and increasing neighborhood safety.

### **D. Projects that Benefit Disadvantaged Communities**

This solicitation will prioritize projects that benefit disadvantaged communities. Proposition 1 defines a disadvantaged community as “a community with an annual median household income that is less than 80 percent of the statewide annual median household income.” (CA Water Code Section 79505.5.) The Department of Water Resources has developed an online [map viewer](#) which enables the public to see the boundaries of the disadvantaged communities, based on census data including the American Community Survey. Communities are defined at different geographic scales, including county, census tract and census place.

### **III. Projects that Promote and Implement State Plans and Policies**

Priority will be given to projects that implement state plans and policies. The Conservancy's project selection criteria require that all Conservancy projects be consistent with statewide plans and priorities, see Section III.C below. Proposition 1 requires that projects be consistent with the goals identified in the California Water Action Plan. Links to [key plans](#) are provided on the Conservancy's website.

### **IV. Projects with Matching Funds**

The Conservancy will award additional points to applicants with significant matching funds from non-state sources. The amount of leveraged funding will be specifically identified in every staff recommendation for potential approval by the Conservancy Board. The Conservancy will provide a summary of the total leverage of Conservancy funds from all its grant programs in an annual financial report to the Conservancy Board.

### **V. Eligibility and Required Criteria**

#### **A. Eligible Grantees**

Eligible applicants for Proposition 1 grant funding from the Conservancy are:

- Public agencies as defined in Proposition 1: any state agency or department, special district, joint powers authority, city, county, city and county, or other political subdivision of the state.
- Any private, nonprofit organization that qualifies under Section 501(c) (3) of the United States Internal Revenue Code, and whose purposes are consistent with the Conservancy's enabling legislation (Division 21 of the Public Resources Code).
- Indian Tribes that are either federally recognized or listed on the Native Heritage Commission's California Tribal Consultation List.
- Public utilities and mutual water companies; projects proposed by this type of applicant must have a clear and definite public purpose and must benefit the customers of the water system and not the investors. Additional eligibility requirements apply to any eligible grantee that is also an urban water supplier or an agricultural water supplier, as set forth in Proposition 1, Water Code Section 79712(b).

#### **B. Project Eligibility**

To be eligible for this grant round, projects must be consistent with the solicitation priorities, be located in the central coast counties, and advance the purposes of Chapter 6 of Proposition 1.

Proposition 1 funds must be spent consistent with the General Obligation Bond Law, Government Code Section 16727. In general, this means projects must entail the construction or acquisition of capital assets and/or activities that are incidentally but directly related to construction or acquisition, such as planning, design and engineering.

Applicants must demonstrate a long-term commitment to the operation and maintenance of any improvements funded under this project. Projects that are included in an existing operation and maintenance plan or that have a firm commitment from entities responsible for maintenance will receive priority.

Proposition 1 contains additional provisions that may make some projects ineligible, these include:

- All projects funded by Proposition 1 must be consistent with the Porter-Cologne Water Quality Control Act (Division 7 of the Water Code) and the State's [five-year infrastructure plan](#) prepared pursuant to Government Code section 13100.
- Proposition 1 cannot be used to fund acquisitions of land by eminent domain. Water Code Section 79711(g).
- Proposition 1 funds may only be used for projects that will provide benefits or improvements that are greater than required applicable environmental mitigation measures or compliance obligations.
- Land acquisition projects, including acquisition of conservation easements, are eligible if they are consistent with the purposes of Chapter 6 of Proposition 1.
- Proposition 1 funds are appropriated to the Conservancy with a maximum of five years for expenditure. Projects must be ready to start work and able to be completed within a maximum of five years.

## C. Storm Water Resource Plans

For storm water capture projects to be eligible for Prop 1 funding, a local public agency must have a Storm Water Resource Plan certified by the State Water Resource Control Board (State Board). The State Board has adopted [guidelines](#) for development of Storm Water Resource Plans.

A project is a storm water capture project if its primary purpose is to intercept, store, manage, and use storm water and dry weather runoff, thereby reducing the volume of runoff exiting a site.

## D. Conservancy Required Project Selection Criteria

The Conservancy has adopted [Project Selection Criteria](#), last updated in October 2014, which set forth the evaluation criteria that the Conservancy uses for all of its grant programs. To be eligible for Conservancy funding, a project must meet the Conservancy's required project selection criteria:

- **Promotion of the Conservancy's statutory programs and purposes** (Division 21 of the Public Resources Code);
- **Consistency with purposes of the funding source;**
- **Promotion and implementation of state plans and policies** (specific plans and policies and the specific goals or objectives within those plans and policies that would be furthered by the project);
- **Support from the public;**
- **Location** (must benefit coastal, ocean resources, or the San Francisco Bay region);
- **Need** (desired project or result will not occur without Conservancy participation);
- **Greater-than-local interest;**

- **Sea level rise vulnerability.** (Consistent with Executive Order S-13-08, for new projects located in areas vulnerable to future sea level rise, planning shall consider a range of sea level rise scenarios in order to assess project vulnerability and, to the extent feasible, reduce expected risks and increase resiliency to sea level rise.)

## E. Environmental Documents and Permits

The Conservancy is required to comply with the California Environmental Quality Act (CEQA). Grant applicants should consider whether their proposed project will trigger the need for an environmental impact report or negative declaration or whether a CEQA exemption applies. How CEQA applies and the status of CEQA compliance must be addressed in the grant application. Applicants are strongly encouraged to use expedited or simplified permitting approaches where available and applicable.

## F. Project Monitoring and Reporting

All grant applications must include a monitoring and reporting component that explains how the effectiveness of the project will be measured and reported. The monitoring and reporting component will vary depending on the nature of the project. If the project involves development of a CEQA document the Mitigation Monitoring and Reporting Program may be submitted for consideration as the approved project monitoring and reporting template. The grant application evaluation will assess the robustness of the proposed monitoring program. In addition, Conservancy staff will work with grantees to develop appropriate monitoring and reporting templates and procedures. For implementation projects, the application should clearly explain how the improvements will be maintained for the life of the project (typically 20 years).

## VI. Grant Application Process and Timeline

### A. Project Solicitation Period

The Proposals Solicitation period for this round of funding will be from January 12, 2018 to March 30, 2018. Grant applications must be submitted during the solicitation period.

**Grant applications must be received by March 30, 2018.**

The Conservancy will hold one informational webinar on Jan. 25th at 10 am. If you are interested in attending this webinar, please email [grants@scc.ca.gov](mailto:grants@scc.ca.gov).

The Conservancy's Prop 1 grant application materials are posted on the Conservancy's [website](#).

### B. Pre-Proposal Consultation

Applicants are strongly encouraged to consult with Conservancy staff during the project solicitation period, prior to submitting their applications. Pre-proposal consultation will be available to any potential

applicant but will not be required. Conservancy staff will be available to discuss projects and proposal-related questions; they will not be able to review full proposals before they are submitted.

Please contact Trish Chapman, [Trish.Chapman@scc.ca.gov](mailto:Trish.Chapman@scc.ca.gov), 510-286-0749. It is recommended that you first email a short description of your project and request of phone consultation.

## C. Grant Application

The grant application form and instructions for completing it are posted on the Conservancy's website. Completed applications should be emailed to [grants@scc.ca.gov](mailto:grants@scc.ca.gov). If the combined size of all the files is greater than 10 MB, please send files in separate email messages (email messages over 10 MB in size will be rejected by our server).

If you are unable to email your application, you may send the electronic files on a CD or other common electronic storage device. Mail the files to: State Coastal Conservancy – 1515 Clay Street, Suite 1000 - Oakland, CA 94612.

All information that you submit is subject to the unqualified and unconditional right of the Conservancy to use, reproduce, publish, or display, free of charge. Please indicate if crediting is requested for any of the photos and/or maps.

A complete application will consist of the following files/documents:

- Grant application narrative (in Microsoft word or rtf format), includes:
  - o Cover Page
  - o Project Description
  - o Preliminary Budget and Schedule
  - o Prop 1 questions
- Project maps and design plans and photos (in one pdf file, 10 MB maximum size)
- Conservation Corps Consultation Review Document signed by the Corps
- For Nonprofit Organizations, please submit completed [Nonprofit Organization Pre-Award Questionnaire](#)

The application cover sheet requires the latitude and longitude of the project. This is easily obtained by opening Google Maps and right clicking on the project location. The cover sheet also asks whether the project is located in a Disadvantaged Community. This information can be obtained from [DWR's mapping site](#).

## D. Application Review Period

The Conservancy expects that it will take an average of six months from application submittal to Conservancy board approval and an additional month for execution of the grant agreement.



## VII. Grant Awards

Grants will be awarded once a project is approved by the Coastal Conservancy Board at a public meeting. Conservancy staff will determine which qualified applications to recommend to the Conservancy Board for funding and the amount of funding, taking into account the project's score relative to other eligible projects, the total amount of funding available for Proposition 1 projects, the urgency of the project relative to other eligible projects, the Conservancy's Strategic Plan, and the application of the Conservancy's Required and Additional Project Selection Criteria.

The Conservancy typically holds five public meetings per calendar year. Each year's meeting schedule is published on the Conservancy's website. The agenda for each public meeting will be published on the Conservancy's website ten days in advance of the meeting. Conservancy staff will prepare a report for each proposed grant presented to the Conservancy Board at a public meeting. The staff report will describe the project and explain how the project is consistent with the Conservancy's enabling legislation, the Conservancy Program Guidelines, the Conservancy's Strategic Plan and the evaluation criteria in the Proposition 1 Grant Program Guidelines.

## VIII. Application Evaluation and Scoring

### A. Application Screening

Grant applications will be initially reviewed for completeness. Incomplete grant applications will be returned to the applicant. Grantees may choose to complete the application and resubmit. Conservancy staff will screen complete grant applications to ensure that:

- The project meets at least one of the Chapter 6 Purposes of Proposition 1;
- The project is consistent with the [Conservancy's Strategic Plan](#) and required [project selection criteria](#);
- The project consists of work that is eligible for bond funds under the General Obligation Bond Law;
- The grantee is an eligible entity;
- For implementation projects, the grantee has consulted with the state and local conservation corps and included their services if feasible. Grantees must submit a completed Corps Consultation Review Document.

Applications that do not pass the screening process will not proceed to the scoring process. The Conservancy has discretion to either return the application or assist the applicant with gathering additional information and modifying the proposal to enable the application to pass the screening process.

### B. Scoring

Complete applications that have passed the screening process will be reviewed and scored by a minimum of three professionals with relevant expertise. The average score will be the average of all reviews. An application must achieve an average score of at least 75 to qualify for a grant. If there is a significant discrepancy in the scoring of the three reviewers, additional reviewers may score the proposal.

Reviewers may include state and federal agency staff and others with relevant expertise, including consultants and academics. All reviewers other than SCC staff will be required to document that they do not have a conflict of interest in reviewing any proposals.

### C. Evaluation Scoring Criteria:

<b>Criteria</b>	<b>Points</b>
The extent to which the project achieves one or more of the purposes of Chapter 6 of Proposition 1. This grant round will prioritize qualifying urban greening projects that meaningfully enhance the ecological function of bay area creeks, watershed and wetlands.	15
The extent to which the application includes a complete, reasonable and well thought out proposed scope of work, budget and schedule.	15
The extent to which the project provides multiple benefits, particularly where urban greening elements are layered with other community public benefits consistent with the Conservancy's mandate and authorities.	10
The extent to which the project benefits a disadvantaged community as defined in the Water Code § 79702(j).	8
The extent to which the project promotes and implements the Coastal Conservancy Strategic Plan, the California Water Action Plan, other state plans and policies, and relevant regional water plans.	8
The extent to which the applicant demonstrates experience successfully implementing similar projects or demonstrates appropriate and necessary partnerships to complete the project.	8
The extent to which the applicant demonstrates that project goals have community support.	8
Whether the project is consistent with best available science.	8
The extent to which the project leverages the resources of private, federal or local funding sources. Projects that have at least 25% matching funds will receive 3 points. Projects with greater than 50% matching funds will receive 5 points.	5
The extent to which the applicant demonstrates a clear and reasonable method for measuring and reporting the effectiveness of the project.	5
The extent to which the project employs innovative or appropriate technology or practices.	5
The extent to which the project will deliver sustainable outcomes in the long-term.	5
	100
<b>Bonus Points</b>	
Matching funds >100%	5

## IX. Additional Information

### A. Available Funding

The Conservancy received an allocation of \$100.5 million in Proposition 1 which will be allocated over several years. The Conservancy anticipates releasing three solicitations this fiscal year, the amount awarded in each solicitation will depend on the quality of the applications and the needs of the projects.

### B. Additional Project Considerations

- Agencies acquiring land may use the Natural Heritage Preservation Tax Credit Act of 2000 (Division 28 of the Public Resources Code. Water Code Section 79711(h)).
- Where appropriate, grantees will be required to provide signage informing the public that the project received Proposition 1 funding. This requirement will be addressed in the grant agreement.
- In administering Proposition 1 funds, the Conservancy will take into account the state's policy that every human being has a right to "safe, clean, affordable, and accessible water adequate for human consumption, cooking, and sanitary purposes" (Water Code Sec. 106.3).

### C. Typical Grant Agreement Terms

Once the Conservancy has approved a grant at a public meeting, Conservancy staff will prepare a grant agreement setting forth the terms and conditions of the grant. The grantee must sign the grant agreement and comply with all of its conditions in order to receive funds. Preparation and finalization of a Grant Agreement usually takes at least three weeks. Five copies of the Grant Agreement are sent to the grantee for signatures, and all five must be sent back to the Conservancy. The Executive Officer signs each copy and one fully executed copy is sent back to the grantee.

It is important that the person administering the project for the grantee be familiar with the procedures and requirements of the Grant Agreement. There are several steps and requirements for grantees receiving Coastal Conservancy funding. To help prospective grantees understand the process, listed below are the typical requirements for receiving funds from the State Coastal Conservancy. It may be useful for the grantee to arrange a meeting with the Conservancy Project Manager early in the project to review the Grant Agreement conditions.

The Grant Agreement describes these and other requirements in greater detail and will be the controlling document. If there are any questions about the Grant Agreement, discuss them with the Conservancy Project Manager. ***Close review of and compliance with the Grant Agreement is essential and is the grantee's responsibility.***

#### Typical Conditions and Requirements of Conservancy Grants

- The Conservancy usually limits overhead to 15%.
- Expenses incurred before the Grant Agreement with the Conservancy is executed cannot typically be billed to the grant.

- The Conservancy typically reimburses grantees for expenses after they are incurred. This means the grantee will have to cover the costs of the project between the time the expenses are incurred and they get paid by the Conservancy. It typically takes about 6 weeks between the time an invoice is received at the Conservancy and the payment is received by the grantee.
- Grantees are typically responsible for operation, maintenance and monitoring of completed projects for 20 years.
- Grants to nonprofit organizations for work on property not owned by the nonprofit require an agreement between the landowner, the nonprofit and the Conservancy to protect the public interest in the project.

All Conservancy grantees should expect to be audited by the State of California. It is the grantees responsibility to maintain all necessary records to substantiate and document all payments made pursuant to a Conservancy grant. If a grantee cannot provide adequate records when they are audited, they may be required to repay grant funds. The Conservancy now requires nonprofit grantees to submit the [Nonprofit Organization Pre-Award Questionnaire](#) to help flag any potential issues with accounting and record keeping before the grantee begins work. Technical assistance may be available to help grantees meet all of the state's accounting requirements.