

## REQUEST FOR DISBURSEMENT FORM

<b>Name of Grantee/Contractor:</b>		<b>Agreement Number:</b>		<b>Invoice Number:</b>	
<b>Address (include zip code):</b>		<b>Project Name:</b>			
		<b>Billing Period Covered:</b> From: _____ To: _____			
<b>Work Plan Task Number and Name</b> <i>(insert rows as needed for work plan)</i>		<b>Task Budget</b>	<b>Costs Incurred this Period</b>	<b>Total Cost to Date</b>	<b>Remaining Balance</b>
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
<b>TOTAL</b>		\$ -	\$ -	\$ -	\$ -
<b>LESS Ten (10%) Percent Withhold (if applicable)</b>			\$ -	<b>Attach all receipts of expenditures , Progress Report &amp; other supporting documents required.</b>	
<b>TOTAL AMOUNT REQUESTED</b>			\$ -		

### CERTIFICATION OF GRANTEE/CONTRACTOR

I hereby certify that the above costs were incurred in the performance of work required under the agreement and are consistent with the amounts evidenced by supporting documents and expenditures.

\_\_\_\_\_ Signature

\_\_\_\_\_ Printed Name and Title

\_\_\_\_\_ Date

(FOR STATE COASTAL CONSERVANCY USE ONLY)

### AGREEMENT EXPENDITURE APPROVALS

The undersigned certifies that all conditions precedent to disbursement and all other legal prerequisites for this disbursement have been met.

<b>Approval Requested:</b>		<b>Approval Recommended:</b>		<b>Request Approved:</b>	
Project Manager		Work Group Leader		Executive Officer	
<b>Budget Item:</b>			<b>Project/Program:</b>		

**GRANTEE/CONTRACTOR DIRECT EXPENDITURE:**

(A) Materials and Equipment	Reference	Amount
SUB-TOTAL (A)		\$ -
(B) Labor - Description	Reference	Amount
SUB-TOTAL (B)		\$ -

**(C) SUB-CONTRACTOR'S EXPENDITURE:**

Name	Reference	Amount
SUB-TOTAL (C)		\$0.00

<b>GRAND TOTAL (A+B+C)*</b>		<b>\$0.00</b>
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NOTE: (1) \* Should agree with "Total Costs Incurred This Period" on front page.