

REQUEST FOR QUALIFICATIONS

Tribal Partnership Facilitator

Diablo Canyon Land Conservation Planning Project

1. Contract Purpose and Background

Alta Planning + Design, in partnership with the California State Coastal Conservancy (SCC) is seeking qualifications for contractors to assist with partnering with Tribes on the Diablo Canyon Land Conservation Planning Project (project). The project will plan for future land conservation and public and tribal uses of the roughly 12,000-acre Diablo Canyon Lands (DCL) surrounding the Diablo Canyon Power Plant. The lands are currently owned by PG&E, or one of its subsidiaries, but are expected to transfer into other ownership as part of the long-term Diablo Canyon Power Plant decommissioning.

SCC has contracted with Alta Planning + Design to lead the Project, which includes: 1) preparing a variety of studies and analyses needed to inventory, characterize, and map the locations of the property's significant Tribal, cultural, natural, and biological resources; topography; geology; hazards; and other relevant property attributes; 2) conducting a robust Tribal and community engagement programs; 3) creating recommendations for conservation and suitable public access at DCL; and 4) preparing easements for conservation, cultural resource protection, and appropriate public access for the DCL. Tribes will play a key role on the project to shape decisions regarding the future of the DCL. Alta is now looking to add a Tribal Partnership Facilitator to its team.

The **Tribal Partnership Facilitator** will assist the project team over the next 3-5 years in developing and carrying out an in-depth process for local California Native American Tribes ("Tribes") to partner in planning for the DCL. The Native American Heritage Commission identifies multiple Tribes as having ancestral homelands at the DCL, and it is expected approximately five Tribes will participate in the planning effort. The Tribal Partnership Facilitator will work with Tribes as a part of the project team to develop a Tribal Partnership Plan that identifies a robust process for Tribal engagement and partnership for the project. The Tribal Partnership Facilitator will then lead implementation of the Tribal Partnership Plan and ensure Tribes are centrally integrated to the project. This work will be done in very close collaboration with SCC and the Alta team. The work will cover topics including Tribal ownership, management, and/or access to the DCL; protection of sensitive cultural and Tribal resources on the DCL; and resolving other areas of interest or concerns Tribes have relevant to conservation, resource management, and access planning at the DCL.

2. Project Site Description

The approximately 12,000-acre Diablo Canyon Lands (DCL) is located between Avila Beach and Montaña De Oro State Park and features 14 miles of coastline, native grasslands, oak woodlands, pine forests, tide pools, and significant Tribal and cultural resources. The DCL is made up of three different areas surrounding the Diablo Canyon Power Plant site (location of Parcel P): North Ranch, South Ranch, and Wild Cherry Canyon.

North Ranch is on roughly 4,600 acres owned by PG&E. Within North Ranch, PG&E manages public access at the Point Buchon Trail, a 6.6-mile roundtrip trail located on the coastal blufftop accessed through Montaña de Oro State Park. South Ranch is on roughly 5,000 acres owned by Eureka Energy, a subsidiary of PG&E, and is leased to PG&E. Documented public access to South Ranch is available to visitors twice a week in the Port San Luis Harbor near Avila Beach adjacent to the main Diablo Canyon Power Plant vehicle entrance gate. The trail includes the 3.75-mile roundtrip Pecho Coast Trail to the Port San Luis Lighthouse and an 8-mile roundtrip hike from the lighthouse to Rattlesnake Canyon. Wild Cherry Canyon extends over roughly 2,400 acres owned by Eureka Energy and currently does not provide any public access.

Parcel P is a 600-acre site within the larger 750-acre Diablo Canyon Power Plant site, on which the power plant and its ancillary facilities are located. The site is owned by Eureka Energy. Planning for the future use and development of Parcel P will be led by the Governor's Office of Business and Economic Development ("GO-Biz") and is not included in this contract.

3. Scope of Work

Task 1 Project Management and Coordination

The contractor will be responsible for managing their budget and schedule, submitting requests for disbursement, and other project management activities. Contractor will submit a brief monthly email update to the Alta project manager which will follow the instructions provided by Alta to meet SCC invoicing requirements.

Task 1 Deliverables

- Monthly project status updates and invoices
- Attendance at monthly project management meetings with SCC (as needed)

Task 2 Scope for Development of Tribal Partnership Plan

The contractor will draft a scope of work for developing the Tribal Partnership Plan which details how the Tribes will be engaged in development of the Tribal Partnership Plan. The draft scope of work will be reviewed by Alta and SCC, for final approval and the contractor will respond to one round of comments.

Task 2 Deliverables:

- Draft and Final Scope of Work for Development of Tribal Partnership Plan

Task 3 Development of Tribal Partnership Plan

Pursuant to approval of Task 2, the contractor will lead development of the Tribal Partnership Plan in close coordination with the Tribes, SCC, Alta, and the projects broader community engagement plan. The Tribal Partnership Plan will identify an in-depth process to ensure Tribes are centrally integrated in project planning and shape decisions regarding the future of the DCL. Tribes are integral to the project and the partnership will require a robust, respectful and thoughtful approach.

The Tribal Partnership Plan will outline a process to understand and address Tribe's interest, goals, and concerns related to the project, including:

- Tribal ownership, management, or access to the DCL;
- Process for identifying areas of sensitive cultural and Tribal resources;
- Appropriate actions to protect those sensitive cultural and Tribal resources on the DCL;
- Exploring potential public access to the DCL; and
- Any other areas of interest or concerns relevant to project planning at the DCL.

The Tribal Partnership Plan will detail how Tribes will be engaged throughout the project such as through: individual and/or group consultations, regular communications protocols, Tribal Council or community meetings, virtual or in-person meetings, site visits, walking tours, etc. The Tribal Partnership Plan will also identify the process for maintaining confidentiality, as required, and a process for maintaining meeting notes that provide clear documentation of decisions and action items after each meeting. The Tribal Partnership Plan will identify sufficient review schedules for Tribes to have adequate time to review deliverables and provide feedback, which is expected to be 30-60 days depending on the nature of the deliverable. The Tribal Partnership Plan will also include conducting intermediary and final evaluation for Tribes to provide feedback on how the Tribal partnership process has gone for them, and any recommended changes.

The Native American Heritage Commission (NAHC) identifies multiple Tribes as having ancestral homelands at the DCL, and the Tribal Partnership Plan needs to ensure it is an equitable process and all Tribes identified by the NAHC as having an ancestral tie to the DCL have the opportunity to consult and provide input on development of the Tribal Partnership Plan. The contractor will work with the Alta team to determine how best to compensate Tribal representatives for their time engaging on development of the Tribal Partnership Plan.

Task 3 Deliverables:

- Draft and Final Tribal Partnership Plan

Task 4 Implement Tribal Partnership Plan

Pursuant to approval of Task 3, the contractor will lead implementation of the Tribal Partnership Plan, in close coordination with the Alta and SCC.

The contractor will work with the Alta team to determine how best to compensate Tribal representatives for their time engaging on development of the Tribal Partnership Plan.

Task 4 Deliverables

- Deliverables that are to be identified in the Tribal Partnership Plan, which may include but is not limited to:
 - Meeting notes and/or summary, from all meetings, listening sessions, or events
 - Intermediary and final evaluations by Tribes on project's Tribal partnership process

Task 5 Integrate Tribal Input

The contractor will provide recommendations and assist SCC and Alta to integrate Tribal input into all task deliverables. Near the conclusion of the project, the contractor will develop a Tribal Summary Report that summarizes the tribal partnership process, outcomes, and recommendations for integrating tribal input received into all task deliverables.

Task 5 Deliverables

- Draft and Final Tribal Summary Report

REQUEST FOR QUALIFICATIONS PROCEDURE

DESIRABLE QUALIFICATIONS

The following desired qualifications (not in order of importance) aim to ensure that the Tribal Partnership Facilitator can effectively foster meaningful partnerships and support the needs of Tribal communities throughout the project planning. While all of these are desired, SCC and Alta are looking for the right fit candidate and will consider each applicant's comprehensive background.

- 3-5+ years of relevant experience
- Experience engaging with California Native American Tribes (including federally and non-federally recognized Tribes)
- Knowledge of or familiarity with conservation, cultural resources preservation, environmental science, environmental justice, natural resources management and/or planning.
- Demonstrated ability to plan, execute, and oversee projects from inception to completion
- Strong verbal and written communication skills
- Proven track record in facilitating discussions, building relationships, and collaborating with diverse communities and partners, including when conflicting interests arise
- Ability to assess complex situations, maintain patience under pressure, adapt to feedback or changing circumstances, and propose effective solutions
- Ability to exercise cultural awareness and sensitivity, and maintain confidentiality
- Willingness to travel and meet in person
- No conflict of interest with or bias towards/against any Tribe(s) with ties to San Luis Obispo County

Preference will be given to firms that are certified as a Small Business or Disabled Veteran Business Enterprise with the State of California. The State has established the Small Business and Disabled Veteran Business Enterprise Participation Goal Program for participation in State contracts. Visit this website for information about certification:

<https://www.dgs.ca.gov/PD/Services/Page-Content/Procurement-Division-Services-List-Folder/Certify-or-Re-apply-as-Small-Business-Disabled-Veteran-Business-Enterprise>

CONTRACT TERMS

A draft contract is available by request, please contact brianburchfield@altago.com. Please note that there are contract provisions that may affect the cost of the work.

10% WITHHOLDING

The contractor will be paid for its actual time and expenses up to the amount provided for each task and subtask. The contractor should anticipate that ten percent (10%) will be withheld from each invoice. Withholdings may be released annually, upon the satisfactory completion of the Task. Alta and SCC must approve all task and subtask work products before release of the withholding.

KEY DATES

RFQ Release Date	November 15, 2024
Qualifications Submission Date	December 20, 2024
Potential Interview Dates	Late January 2025
Contract Period	February 2025 – December 2028

PROPOSAL SUBMISSION REQUIREMENTS

Cover Letter with the following information:

- Legal name and Mailing Address of Firm (include physical location if address is a P.O. Box)
- Contact Person, Telephone Number, and Email Address
- Small Business/Disabled Veteran Business Enterprise certification number, if applicable
- Contractor's Qualifications and Experience
 - Describe your firm and provide a statement of your firm's qualifications for performing the requested services. Provide a summary of your firm's experience in providing these or similar services. Identify any strengths or unique approaches that your team may have related to this project. Include resumes of key staff.

SUBMITTAL

An electronic copy of your proposal should be submitted by email to brianburchfield@altago.com by 5pm on December 20, 2024.