

Questions Related to State Coastal Conservancy's
Request for Quotation For Information Technology Services
Cal eProcure Event ID: 0000035098

Questions submitted to State Coastal Conservancy in black, SCC answers in blue.

1. Why has this gone out for bid?
Our contract with our current vendor is expiring and we are offering the opportunity for competitive vendors to apply for the next contract.
2. Do all site surveys need to be conducted "in person" or can we work with the venue contact remotely?
Site surveys can be conducted remotely.
3. When evaluating the internet, is that to be done ahead of time or on day of set up?
Depending on usage in the area it can change day to day. Bandwidth should be determined during the site survey.
4. In the section labeled "technical support during the meetings" at the bottom you state "contractors should tear down and remove all the equipment and reset the meeting room. What do you mean by reset?
The meeting room should be returned to the host in the same state that it was provided.
5. For the live streaming. Are we able to live stream to a platform like "You Tube" or does it need to be live steamed to an internal system that we have?
If it can be streamed and viewed by public, we do not have a preference.
6. Electronic Meeting Minutes. Are we to mail you a flash drive at the conclusion of every meeting that contains the items specified or is it upon request?
Yes, this can be mailed.
7. For Zoom. Are we providing the webinar license or are we using an established account?
You as the vendor are providing the webinar license.
8. How many attendees per meeting?
There are usually 25-50 attendees.
9. It states 4 to 5 meetings a year, are these just one day events?
Yes
10. Do you have any ideas on the locations?
As stated in the RFQ, the locations for the next two meetings (September & November 2025) will be in the San Francisco Bay Area (Alameda, Contra Costa, Sonoma, Marin,

Napa, Santa Clara, or San Francisco counties), Ca. After that, our meetings rotate around the state. The full bid should include:

- Cost for 9, 1-day meetings in San Francisco Bay area (Alameda, Contra Costa, Sonoma, Marin, Napa, Santa Clara or San Mateo, or San Francisco Counties);
- Cost for 2, 1-day meetings in southern California (Ventura, L.A., Orange or San Diego Counties);
- Cost for 2, 1-day meetings in central coast region (Santa Cruz, Monterey, San Luis Obispo, or Santa Barbara Counties)
- Cost for 2, 1-day meetings in the north coast region (Mendocino, Humboldt, or Del Norte Counties)

11. Are there certain screens or specific specs needed or past or current quotes I could look at?

Please see the RFQ details for specific specs. We cannot share quotes.