**STATE COASTAL CONSERVANCY**

**GRANT APPLICATION**

**Please read the Grant Application Guide,** [**found at this link**](https://scc.ca.gov/webmaster/ftp/pdf/forms/SCC_Application-Guide.docx)**:** [**https://scc.ca.gov/webmaster/ftp/pdf/forms/SCC\_Application-Guide.docx**](https://scc.ca.gov/webmaster/ftp/pdf/forms/SCC_Application-Guide.docx) **, to help you fill out this application.**

**Submit your application to** **grants@scc.ca.gov**

# Summary Information

## Contact Information

|  |  |
| --- | --- |
| Organization: |  |
| Contact Person: |  |
| Email: |  |
| Phone: |  |
| Webpage (if applicable): |  |

## Project INFORMATION

|  |  |
| --- | --- |
| Project Name |  |
| Project Summary(1 sentence) |  |
| Amount Requested |  |
| Total Project Cost |  |
| Estimated Start Date |  |
| Estimated End Date |  |
| Project Type: (check all that apply) | [ ] Planning [ ] Acquisition [ ] Implementation  |
| Total Acres (if applicable) |  |
| Total Trail Miles (if applicable) |  |
| Assessor Parcel Numbers (Acquisition projects only) |  |

## Location INFORMATION

|  |  |
| --- | --- |
| County(ies) |  |
| Specific Locations |  |
| Latitude, Longitude (e.g., 37.80630, -122.2735) |  |
| What point is represented by the lat/long (e.g. parking lot, center of site, etc.) |  |
| Is project in, or within 0.5 miles of, a Disadvantaged Community?(mapping tool: <https://www.parksforcalifornia.org/communities/?overlays=parks>) | [ ] Yes [ ] No [ ] Partially |

## Legislative Districts

|  |  |
| --- | --- |
| **District** | **Number, Name of Representative** |
| State Assembly |  |
| State Senate |  |
| Congress |  |

## PROJECT DESCRIPTION

Complete each of the elements of the project description below with clear, but detailed answers. Add space to each answer as necessary but stay within the suggested limits. Refer to the [Grant Application Guide](https://scc.ca.gov/webmaster/ftp/pdf/forms/SCC_Application-Guide.docx) for specific assistance on each question.

1. **Site Description** (1-2 paragraphs).
2. **Project Need** (one paragraph). Describe the specific problem, issue, or unserved need the project will address.
3. **Project Activities** (1-3 paragraphs). Describe specifically how the proposed project will address the project need identified in #2 above.
4. **Project Outcomes.** To the extent known, provide information on both the quantitative and qualitative project outcomes. See application guide for sample project outcomes.

Quantitative Outcomes (e.g. Acres of habitat restored; Miles of trail planned or built; Number of each type of access amenities; Number of community members engaged in project, etc.)

Qualitative Outcomes (e.g.Habitat functions restored; Integration of community input into project/design plan; Tribal access to land restored, etc.)

## Project Selection Criteria

The Grant Application Guide contains the complete list of our project eligibility and project selection criteria. This application only includes those criteria for which we need specific input from you. The other criteria will be assessed based the project description. Refer to the Grant Application Guide for specific assistance on each question.

### Project Eligibility

1. **California Environmental Quality Act (CEQA) Compliance** – Implementation Projects Only:
	* Specify the current status of CEQA review:

[ ]  Not Started [ ]  In Progress [ ]  Complete

Estimated completion date:

* + What document is the CEQA review expected to result in:

[ ]  Exemption

[ ]  Negative Declaration (ND)

[ ]  Mitigated Negative Declaration (MND)

[ ]  Environmental Review Document (EIR)

[ ]  Addendum

* + If an ND, MND, or EIR is required, specify the CEQA Lead Agency:
	+ If an ND, MND, or EIR has already been completed, provide a link to the document:
1. **Grantee capacity (1 paragraph)** – Summarize your organization’s experience administering grant funds and carrying out similar types of projects.
2. **Site ownership or control** – Check the applicable box. For Acquisition projects, the “written agreement” refers to a Purchase and Sale Agreement.

[ ]  Applicant owns the site(s) where the project will occur.

[ ]  Applicant has a written agreement with the property owner(s) to conduct the project on their property(ies). If checked, please provide a copy as an attachment to your application.

[ ]  Applicant does not yet have a written agreement with the property owner(s) to conduct the project on their property. If this answer is checked, specify how and when the property owner agreement will be reached.

1. **Long-term management and maintenance** (1 paragraph) – Summarize the plan for the long-term management, maintenance, and monitoring of the project.

### Project Selection (refer to the [Application Guide](https://scc.ca.gov/webmaster/ftp/pdf/forms/SCC_Application-Guide.docx) for more information)

1. **Project includes a serious effort to engage tribes.** (1-2 paragraphs)**.** Describe how you have engaged tribes in the development of this project.
2. **Project benefits will be sustainable or resilient over the project lifespan** (1-2 paragraphs)**.** Describe how the benefits of your project will be sustainable or resilient over the project lifespan. If you already addressed this in other parts of the application, please indicate where.
3. **Project delivers multiple benefits and significant positive impact.** (1-2 paragraphs)**.** List the specific project benefits and describe any additional significant positive impact. If you already addressed this in other parts of the application (for example, project outcomes), please indicate where. You do not need to repeat the information if it is already provided elsewhere.
4. **Project was (or will be) planned with meaningful community engagement and broad community support** (1-3 paragraphs)**.** If the communities served by your projects are tribal groups, please write your answer in question 9. If you are serving other groups, please answer this question. Please summarize how you have (or will) engage relevant communities in all phases of the project and describe the community support for the project.

PHOTOS AND RECORDS SUBMITTED WITH APPLICATION

Please specify whether you are submitting any photos, maps, or other materials with this application by checking the box below:

[ ]  I am submitting photos, maps or other materials with this application

[ ]  I am not submitting Photos, maps, or other materials with this application

If you are submitting photos, maps, or other materials with this application, please confirm the following statement:

[ ]  I hereby confirm that I own the copyright, trademark, or have some other ownership rights in the materials or otherwise have permission to use and have authority to grant the conservancy permission to use such materials, and I hereby grant to the conservancy the unlimited right to use such materials for non-commercial purposes.

Tasks and schedule

Fill in the appropriate task and schedule table for your project type. Look at the Grant Application Guide for example tasks and deliverables by different project types (e.g. acquisition, planning, and implementation). If you are not doing one of the tasks in the table, insert “N/A”. You may add tasks as needed and delete tables for the project categories that are not relevant for your project.

|  | **Project Tasks** | **Description** | **Deliverables (Documents and Files)** | **Start Date – End Date** |
| --- | --- | --- | --- | --- |
| 1 |  |  |  |  |
| 2 |  |  |  |  |
| 3 |  |  |  |  |

**Permits**

Planning and Implementation projects only. Check the permits needed to undertake the project. Refer to the Grant Application Guide to access informational links on each permit and how to obtain them for your project.

| **Name of permit** | **Secured** | **Pending** | **Included in Scope of Application** |
| --- | --- | --- | --- |
| [ ]  Coastal or Shoreline Development Permit | [ ]  |[ ] [ ]
| [ ]  Local Grading, Vegetation, or Other permit | [ ]  |[ ] [ ]
| [ ]  CDFW Lake/Streambed Alteration Permit (1600) | [ ]  |[ ] [ ]
| [ ]  CDFW California Endangered Species Act Take Authorization | [ ]  |[ ] [ ]
| [ ]  Regional Water Quality Control Board Certification (401) | [ ]  |[ ] [ ]
| [ ]  U.S. Army Corps 404 or 408 Permit | [ ]  |[ ] [ ]
| [ ]  U.S. Fish and Wildlife Service Biological Opinion | [ ]  |[ ] [ ]
| [ ]  National Marine Fisheries Service Biological Opinion | [ ]  |[ ] [ ]
| [ ]  Other – Please specify | [ ]  |[ ] [ ]

Project Cost Estimate

Fill in the Project Cost Estimate table below. The tasks in the Project Cost Estimate table should match the tasks in the Task and Schedule table above. Refer to the Grant Application Guide for examples and specific assistance on each project type and the associated Budget Justification.

Please round all budget numbers up to the nearest $100.

**Estimated Project Cost:**

|  | Project Tasks | Conservancy Grant | Other Funding | Total |
| --- | --- | --- | --- | --- |
| 1 |  |  |  |  |
| 2 |  |  |  |  |
| 3 |  |  |  |  |
|  | Indirect Costs |  |  |  |
|  | TOTAL |  |  |  |

### Other Funding

For the Other Funding included in the Project Cost Estimate above, please list the source, the amount, and status (secured, pending, applied for) for each of the other funding sources.

* Funder, Amount, Status

### Budget Justification

Provide an explanation of the costs for each of the project tasks that will be charged to the Conservancy grant. See Grant Application Guide for assistance.

Project Maps and Design Plans

**Project Location Map**

Include a map that clearly shows the project location(s) within the context of the surrounding area. Be sure map shows nearest road access to site. If site can only be accessed via water, show the location of the nearest water access launch point.

**Concept Level Site Plan**

For Implementation and Planning projects where conceptual design work has been completed, you should include a conceptual level site plan showing the key project components. For Implementation projects, more detailed design documents can also be provided as an attachment.

**Site Photos**

Provide one or more clear photos of the project site that clearly show the character of the site.

**Additional Documents**

If there are any additional documents that are critical for understanding the project, please attach or provide a link(s) for up to two additional documents. Examples of attachments could include feasibility studies, CEQA documents, appraisals, or other documents that are directly related to the proposed project.

Non-Profit Applicant Requirements

Non-profit applicants should include the following with the applications:

1. Letter of Determination from the Internal Revenue Service indicating current 501(c)(3) status.
2. Completed [Nonprofit Organization Pre-Award Questionnaire](https://scc.ca.gov/files/2019/07/SCC_Grant_Appl-NPO_PreAwardQuestionnaire.pdf).

## Grant Application Survey

The Conservancy seeks to continuously improve our grant application process. Please take some time after completing this grant application to provide feedback on your experience as an applicant. The survey link can be accessed [here](https://www.surveymonkey.com/r/3TLJBYK). Your response will be anonymous, and we will greatly appreciate your constructive criticism.